

## ERP Common Pages Revised List and working

**User Role: Faculty**

**WEB URL: <https://www.sistec.ac.in/erp>**

| S.No | Use of Page  | Module                 | Page Name   | Path  |
|------|--|------------------------|---|---|
| 1    | Export All student data in Excel   | <b>Academic</b>        | Student Details Export                                  | Academic->Student Report->Admission->Student Details Export to Excel                        |
| 2    | See Student MIS  |                        | Student MIS   | Academic->Student Report->MIS->Student MIS  |
| 3    | See the Faculty Dashboard  | <b>Attendance</b>      | Faculty Dashboard                                       | Attendance > Attendance Faculty DashBoard   |
| 4    | Copy Lesson Plan from ITLE   |                        | Create Lesson Plan                                      | Attendance > Transaction > Registration > Create Lesson Plan                                |
| 5    | For Attendance Marking   |                        | Attendance Student                                      | Attendance > Transaction > Attendance > Attendance Student                                  |
| 6    | See the subject wise attendance report   |                        | Attendance Report                                       | Attendance > Report > Attendance Report > Attendance Report                                 |
| 7    | See the daily/monthly/semester wise attendance report  |                        | Daily Attendance Report                                 | Attendance > Report > Attendance Report > Daily Attendance Report                           |
| 8    | Check the missed attendance report according to time table                                   |                        | Missing Attendance Report                               | Attendance > Report > Attendance Report > Missing Attendance Report                         |
| 9    | Check individual faculty time table  |                        | Time Table Report                                       | Attendance > Report > Time Table Report > Time Table Report                                 |
| 10   | To view the syllabus, teaching plan, assignment, online test, publish marks etc              | <b>ITLE</b>            | Select Course/Subject                                   | ITLE > Course/Subject > Select Course/Subject   |
| 11   | For creating teaching plan/ Import teaching plan by excel template                           |                        | Create teaching plan                                    | Syllabus And Teaching Plan > Syllabus > Create Teaching Plan                                |
| 12   | Add assignment   |                        | Assignment  | ITLE > Task > Assignment  |
| 13   | Marks entry of Assignment and Publish marks  |                        | Check Offline Assignment                                | Online Assesment > Evaluations > Check Offline Assignment                                   |
| 14   | Publish assignment marks   |                        | Assignment marks publish                                | Online Assesment > Assignment > Assignment Marks Publish                                    |
| 15   | Create objective question bank   |                        | Objective Question Bank                                 | Online Assesment > Create Test > Objective Question Bank                                    |
| 16   | Import objective question bank in bulk by excel template                                     |                        | Import objective question bank in                       | Online Assesment > Create Test > Import Objective Question Bank                             |
| 17   | Export/print question bank   |                        | Export Question Bank                                    | Online Assesment > Create Test > Export Objective/Descriptive Question Bank                 |
| 18   | Create descriptive question bank   |                        | Descriptive question bank                               | Online Assesment > Create Test > Descriptive Question Bank                                  |
| 19   | Import descriptive question bank in bulk by excel template                                   |                        | Import Descriptive Question Bank                        | Online Assesment > Create Test > Import Descriptive Question Bank                           |
| 20   | Create online test   |                        | Create Test   | Online Assesment > Create Test > Create Test  |
| 21   | Process result/publish of the test   | Result Process/Publish | Online Assesment > Create Test > Result Process/Publish |   |
| 22   | To update the TG diary/calling remarks   | <b>Mentor/Mentee</b>   | Mentor TG Diary   | Mentor And Mentee > Transaction > Common Transaction > Mentor TG Diary                      |
| 23   | To View the StudentWise details like( Fee, Attendance, Exam details, Results, Calling Report |                        | Mentor Student List                                     | Mentor And Mentee > Transaction > Common Transaction > Mentor Student List                  |
| 24   | To upload the University Exam Result of allotted students                                    |                        | Student Exam details                                    | Mentor And Mentee > Transaction > Common Transaction > Student Exam details                 |
| 25   | To get the report allotted students list   |                        | Mentor Allotment Report                                 | Mentor And Mentee > Report > Common Reports > Mentor Allotment Report                       |
| 26   | To view the calling report of all allotted students  |                        | Mentor TG Diary Report                                  | Mentor And Mentee > Report > Common Reports > Mentor TG Diary Report                        |
| 27   | To view and Print APR  |                        | Academic Performance Report                             | Mentor And Mentee > Report > Common Reports > Academic Performance Report                   |
| 28   | Marks entry of MST   | <b>Examination</b>     | Mark entry by teacher                                   | Examination > Transaction > Result Process > Mark Entry By Teacher                          |
| 29   | Marks entry of MST   |                        | Mark entry by Teacher Internal exam                     | Examination > Transaction > Result Process > Mark Entry By Teacher                          |
| 30   | Publish Marks  |                        | Mark Publish/Unpublish                                  | Examination > Transaction > Result Process > Internal/External Exam Marks Publish/UnPublish |
| 31   | Report of Marks Entered by teacher   |                        | Mark entry report                                       | Examination > Report > Post Exam Report > Mark Entry Report By Teacher                      |
| 32   | Apply CL, OCD, LWP, Short Leave & Sem Break. Leave status also can check                     | <b>Leave</b>           | Leave Application                                       | Establishment > Transaction > Application > Leave Application                               |
| 33   | Apply OD Leave   |                        | On Duty Leave Application                               | Establishment > Transaction > Application > On Duty Leave Application                       |
| 34   | Check In & Out Time  |                        | Login Details Report                                    | Establishment > Report > Login Detail > Login Details Report                                |
| 35   | Check Pay Slip Report  | <b>Payroll</b>         | Employee Pay Slip                                       | Payroll > Reports > Employee Pay Slip Report  |
| 36   | To Check service book report   |                        | Service Book Report                                     | Payroll>Service Book>Service Book Report  |

***Note: Add to Favorite button is available on all pages. Kindly mark "Add to Favorite" those pages frequently you are using. By doing this you can access those pages directly without navigation of menus***

---